

# ~ MINUTES ~

## REGULAR / SPECIAL MEETING ~ BOARD OF DIRECTORS

### MARY WALKER SCHOOL DISTRICT NO. 207

June 18, 2018 ~ 6:30pm ~ Springdale, WA 99173

| <u>MEMBERS PRESENT</u>         | <u>GUEST(S) PRESENT</u> |                    | <u>MEMBER(S) ABSENT</u> |
|--------------------------------|-------------------------|--------------------|-------------------------|
| Beckman, Diana (Vice-Chair)    | Anderson, Mark          | Holsten, Tina      | n/a                     |
| Canfield, Jeff (Chair)         | Axtell, John            | Joachim, Brett     |                         |
| Roy, Amy                       | Axtell, Paul            | Lawson, Peggy      |                         |
| Scott, Jim                     | Cobb, Matt              | McIsaac, Sue       |                         |
| Turner, Justyn                 | Dodge, Kyle             | Newell, Lori       |                         |
| Winters, Rick (Superintendent) | Durgeloh, Kristi        | Norris, Amanda     |                         |
|                                | Durgeloh, Luis          | Rainey, J. Brandon |                         |
|                                | Gines, S. Matt          | Schauls, Todd      |                         |
|                                | Goad, Tim               | Sulgrove, B. Kim   |                         |
|                                | Greer, Vicki            | Thams, Steve       |                         |
|                                | Hargrave, Edwina        | Ward, Tammy        |                         |
|                                | Hilpert, Tracey         | Wright, Tami       |                         |
|                                | Hixson, Lisa            |                    |                         |

### CALL TO ORDER & FLAG SALUTE

This meeting was called to order by J. Canfield at 6:37pm and was followed by a flag salute and Pledge of Allegiance, recited by all present. There were no changes or additions to the Agenda.

### CONSENT AGENDA

- Board Meeting Minutes:
  - Regular Meeting – May 21, 2018.
- Personnel / Staff Changes:
  - Supplemental / Extra-Curricular Contracts (2018-2019):
    - Jocelynn Medenwaldt (HS Cross Country Head Coach).
  - Resignations – Certificated:
    - Rebecca ‘Paul’ Macias-Bland (K-8 SPED; Title I/LAP Teacher) – effective end of 2017-2018 school year.
  - Resignations – Classified:
    - Pamela Willey (HS Cross Country Head Coach; HS Track Head Coach).
  - New Hires – Certificated (2018-2019):
    - Jewell Roach (MS English Teacher; 1-yr assignment).
  - New Hire – Other – Classified:
    - Mark Anderson (Summer – Maintenance – Part-time).
    - Judy Cressey (Emergency Substitute Teacher).
- Donations:
  - 8<sup>th</sup> Grade Parents; \$40.00 cash; 8<sup>th</sup> Grade Seattle trip.
- Accounts Payable:
  - June 2018.
- Payroll:
  - June 2018.

### PUBLIC FORUM

- John Axtell, Volunteer Director of Springdale Academy, presented the Academy’s Annual Report to the Board for consideration and approval, as well as a request for Board authorization and approval to operate said Springdale Academy for the 2018-2019 school year. Mr. Axtell also submitted a proposed Board resolution for consideration and approval.
- Peggy Lawson, MWSD Bus Driver, entreated the Board to reconsider any/all potential Reduction-In-Force decisions for the Transportation Dept., and stated that “things are running smoothly” and that “any changes will leave us in a bind.”

- Officer Todd Schauls, Springdale Town Marshall, expressed concern regarding procedures followed (or not followed) by MWSD staff relative to response calls to MWSD for suspected and/or actual criminal/drug-related activity (including witness(es) leaving the scene and possible evidence destruction); better policies and their enforcement are integral to the safety of all involved.

#### **HEALTH / WELLNESS (L. Hixson, District / School Nurse)**

- Automated Electronic Defibrillator (AED) – Project Adam. Heart Saver program provides help in purchasing another AED (have 1 AED on-site already), as well as with setting up annual plan; no medical director or prescription required for its use; \$1,175 fee includes training alarm wall case, AED, discs/pads and batteries; requesting Board approval / purchase. Side note: recent CPR class had 23 ‘graduates’.
- Sexual Health Kiosk – I Decide. I Decide program provides informational brochures / posters on topics such as STDs and pregnancy; kiosk will be kept supplied with information brochures on: alcohol, vaping, STDs, STIs, bullying, suicide), and will be housed near HS Counselor’s office; requesting Board approval to establish and maintain kiosk; A. Roy suggested that parents also be notified that this information will be accessible to students in 6<sup>th</sup>-12<sup>th</sup> grades.

#### **PK-5 PRINCIPAL and TITLE I / LAP / SPECIAL EDUCATION DIRECTOR REPORT (E. Hargrave)**

- Status.
  - Title I School-wide Plan – will attend AWSP meetings in March for professional development sessions; hoping to present online report card findings and proposal for Friday trainings to the Board at either the Annual Retreat or Regular Board meeting in August.
  - Title I School-wide Plan.
- Other.
  - Enrollment – 84 SPED students = 17% (funded for 13%); expecting 15-18 Kindergarteners in 2018-2019; 35-38 students advancing to Middle School.

#### **6-12 PRINCIPAL and ELL / ALE ADMINISTRATOR REPORT (M. Cobb)**

- Status.
- Other:
  - Student Handbook – Valedictorian Requirements. Approached by family of student attending Running Start; Valedictorian status is based on weighted courses; traditional High School courses can’t compare with college-level courses; will re-visit during July or August Board meeting.
  - Driver’s Education Classes – classes may not be available until 2019-2020 school year; teacher certification requirements in question.
  - ASCEND! Program (B. Joachim) – program overview provided; brief discussion followed/
  - State Testing – results of May & June testing will be provided at either the Annual Retreat or Regular Board meeting in August.
  - Master Schedule for 2018-2019 in progress; will provide finalized schedule in near future.
  - Staff Changes and Summer School schedule summarized.

#### **BUSINESS SERVICES DIRECTOR REPORT (S. McIsaac)**

- Status.
  - Enrollment – Headcount down to 491 for June, but 496 average for the year (FTE = 486.7 for June, but 491.0 for year);
  - Monthly Budget Report – now at approx. 75% of the year’s apportionment.
  - 2017-2018 Budget Extension – Special Board Meeting / Public Hearing scheduled for Thurs., July 5<sup>th</sup> at 6:00pm.
  - 2018-2019 Budget – Regular Board Meeting / Public Hearing scheduled for Mon., July 16<sup>th</sup> at 6:30pm.
- Other.
  - Bus Grant – working with Steve Templeton (VL Transport) and S. Thams to apply for Dept. of Ecology Clean School Bus grant (\$35,000).
  - Summer Food Service Program – MWSD is sponsoring this program again this year; 5 local sites have been established.

**SUPERINTENDENT REPORT (R. Winters)**

- Resolution(s):
  - #17-05: 180-Day Waiver Renewal Request for the 2018-2019 School Year (For Parent-Teacher Conferences).
- Other:
  - Reduction In Force Discussion:
    - Transportation Dept.: Mechanic (4-hr/day).
    - Transportation Dept.: Supervisor.
  - Hi-Cap Program Update (T. Hilpert) – overview presented; program designed to match the needs of the students with the needs of the school (inclusion model); 12 students interested in participating; can include after-school programs, service projects and field trips (such as Physics Day at Silverwood).

**BOARD POLICY REVIEW**

- Board Policy, Procedure and/or Form: (2<sup>nd</sup> Reading)
  - #3416 & #3416P: Students: Medication at School.
  - #3419 & #3419P: Students: Self-Administration of Asthma and Anaphylaxis Medications.
  - #3420 & #3420P: Students: Anaphylaxis Prevention and Response.

**PLANNING AND DISCUSSION**

- Alternative Learning Experience (ALE) Programs – Program Structure, Potential Program Modifications. Creating universal templates and documents designed to limit potential audit findings; discussed desire to eliminate Springdale Academy and consolidate remaining ALE programs this summer into one ALE program (i.e., Mary Walker Alternative High School and Mary Walker Promise will become Mary Walker ALE).w
- Annual Board Retreat / August Board Meeting (Mon., August 20<sup>th</sup>) – Meeting Times, Agenda, etc. Would like to begin at 10:00am, with ‘Regular’ meeting to follow, or at 6:30pm, whichever is earlier; agenda to include principals, Athletic Director, MWEA rep., business office rep., etc.

**EXECUTIVE SESSION (RCW 42.30.110)**

At 8:00pm, J. Canfield (as presiding officer), announced the intent of the Board to enter into Executive Session not expected to exceed 60 minutes each (per employee / issue) to: receive and evaluate complaints or charges brought against a public officer or employee [§(1)(f)]; and/or evaluate the qualifications of an applicant for public employment or to review the performance of a public employee [§(1)(g), said Executive Sessions to begin after a 30-minute recess. The regular meeting re-convened at 11:13pm. No motions were made during the Executive Session.

**BUSINESS**

- Consent Agenda – J. Scott made a motion to accept and approve all items of the Consent Agenda, including a correction to the May 21<sup>st</sup> meeting minutes regarding the date of the 8<sup>th</sup> Grade Seattle Trip (should be May 24<sup>th</sup>-25<sup>th</sup>, not June 24<sup>th</sup>-25<sup>th</sup>); said motion also includes the June 2018 Accounts Payable and June 2018 Payroll (all as noted below); J. Turner seconded; motion carried.

|               |                 |        |         |        |    |            |
|---------------|-----------------|--------|---------|--------|----|------------|
| Gen Fund      | Warrant number  | 161773 |         |        | \$ | 2,640.00   |
|               | Warrant numbers | 161778 | through | 161799 | \$ | 34,429.36  |
|               | Warrant numbers | 161837 | through | 161895 | \$ | 111,372.92 |
| ASB – K8      | Warrant numbers | 161774 | through | 161777 | \$ | 1,135.15   |
|               | Warrant numbers | 161896 | through | 161897 | \$ | 3,167.50   |
| ASB – HS      | Warrant numbers | 161828 | through | 161836 | \$ | 6,080.16   |
|               |                 |        |         |        |    |            |
| Payroll + ACH | Warrant numbers | 161800 | through | 161827 | \$ | 493,018.13 |

- Resolution(s) – A. Roy made a motion to approve and adopt the resolution listed below; J. Turner seconded; motion carried.
  - #17-05: 180-Day Waiver Renewal Request for the 2018-2019 School Year (For Parent-Teacher Conferences).

**OTHER BUSINESS**

- Board Policy, Procedure and/or Form – J. Turner made a motion to approve and adopt the three (3) Board Policies and Procedures noted below, after their 2<sup>nd</sup> reading; J. Scott seconded; motion carried.
  - #3416 & #3416P: Students: Medication at School.
  - #3419 & #3419P: Students: Self-Administration of Asthma and Anaphylaxis Medications.
  - #3420 & #3420P: Students: Anaphylaxis Prevention and Response.
- Reduction In Force (RIF) – J. Scott made a motion to approve the two (2) RIF proposals noted below; J. Turner seconded; motion carried.
  - Transportation Dept.: Mechanic (4-hr/day).
  - Transportation Dept.: Supervisor.
- Automated Electronic Defibrillator (AED) – D. Beckman made a motion to approve the purchase of a 2<sup>nd</sup> AED for \$1,175.00, as noted herein; A. Roy seconded; motion carried.

**ADJOURNMENT**

A. Roy made a motion to adjourn at 11:22pm; J. Turner seconded; motion carried.

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*Tina L. Holsten, Clerk*  
*(w/Business and Other Business notes contributed by Board Chair)*

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Board Secretary

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Board Chair (or Vice-Chair)